MINUTES OF ALVANLEY PARISH COUNCIL HELD ON 9th SEPTEMBER 2026 AT 19.00HRS AT ALVANLEY VILLAGE HALL

In Attendance:	Cllr B Crowe	Clerk: Mrs T Ryall-Harvey
	Cllr D Gilbert	Neil Flanagan - PCSO 20619
	Cllr J Hughes (Chair)	Cllr H Deynem (Ward Councillor)
	Cllr J Wright	Members of the Public: 1

APOLOGIES: Apologies were received and accepted from Cllr A Mahoney and Cllr H Lodge due to other commitments.

DECLARATION OF DISCLOSABLE INTERESTS – NOTHING DECLAIRED

EXCLUSION OF PRESS AND PUBLIC - it was agreed that there were no issues that needed to be discussed with the exclusion of Press and Public.

PUBLIC SESSION

Neil Flanagan apologised for not being seen due to having some time off recently. He hoped moving forward to be more visible in the village and be able to attend Parish Council meetings. He explained that following a recent redundancy drive the PCSO's are depleted in numbers.

Neil Flanagan reported that there were no incidents recorded since beginning of August in Alvanley.
He has received requests from resident to monitor the speed of traffic on the Manley Road as you leave Alvanley heading towards Manley and he will continue to deploy the SID machine.

He asked that if the Parish Council had any specific concerns regarding speed of traffic on road, to please email him directly and he will escalate and ask that those roads are considered for enforcement.

PCSO Neil Flannigan left the meeting.

A resident highlighted that looking at the Parish Council website the parish boundary for Avanley was different to what was included on the Village Design statement.

Cllr Deynem asked if the Parish Council had received any comments or feedback from residents following the recent tv programme relating to Commonside Landfill.
Parish Councillors confirmed that they had been confronted by a number of residents and following this the Parish Council sent a letter to Cheshire West and Chester Council and the Environment Agency. Cllr Deynem confirmed he sits on a working group to specifically monitor the Commonside Landfill for Cheshire West and Chester on behalf of Alvanley residents.
ACTION: Clerk to share with Cllr Deynem the letter the PC have sent and the response from Cheshire West and Chester Council.

[redacted]

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MINUTES

RESOLVED 26/057 that the Chairman signs, as a true and correct record, the minutes of the meeting held on 15th July 2026 proposed by Cllr Wright and seconded by Cllr Crowe.

ACTIONS (*not otherwise on the agenda)*

Verbal reports on the following issues were received:-

Cheshire Railings repair by CWaC – Commonside Crossroads – It was confirmed that the repairs to the Cheshire Railings on Commonside junction Tarvin Road had now been quoted and committed and now with Cheshire West and Chester's Contractor to programme the works – no date has been provided yet.

- Fingerpost – Helsby/Frodsham Road Junction – it was reported that Alvanley Agricultural Services had kindly repaired, refurbished and reinstalled the damaged fingerpost at the junction of Helsby/Frodsham Road. The Parish Council had written to thank them for undertaking this.
  It was also reported that quotes had now been obtained for the repainting of the other two fingerposts and the milestone in Alvanley and this project together with the Christmas Illuminations project had been forwarded to the Marshes Community Benefit Grant application for consideration.
- Christmas Illuminations – It was reported that quotes had now been obtained for the uplighting of the trees in Alvanley and these had been included within the Marshes Community Benefit Grant application. The Clerk had received confirmation that the streetlight No 8 which the electricity is pulled from for the tree uplighting had been replaced and now worked. An adjacent resident reported that, since then, the light had stopped working and it was agreed that the Clerk report this to Street Lighting.
- Wifi for Village Hall –Starlink had been installed, the Parish Council welcomed this but were concerned about the number of devices were allowed on at any one time.

MEETINGS ATTENDED since the last meeting:-

No meeting attended since the last meeting due to summer holiday recess.

PLANNING

The Planning Register dated 26/08/2026 was accepted.

Concern was raised about 24/02121/FUL – The Cedars, Tower Lane – as it was reported that Parish Councillors believed that structure would needs to be demolished. It was noted that Parish Councillors previously in office had objected to this application which the current Parish Councillors were disappointed with as the building was an improvement to the area and had now been in place several years.

The following planning consultation had been received since the last meeting:-

26/02394/LBC – Alvanley Hall Court, Manley Road, Alvanley, Frodsham WA6 9DN – Single Storey Rear Extension – the Parish Council agreed to submit a response in ***support*** of this consultation.

The following planning consultation had received a determination by the principal authority since the last meeting:-

26/01831/FUL – 75 The Rock, Alvanley, Frodsham WA6 9AP – Conversion and alterations of existing coach house to include single storey extension to provide gym accommodation at ground floor level and living accommodation at first floor. This had been ***approved***.

FINANCIAL ITEMS

Cashbook

Proposed by Cllr Gilbert, seconded by Cllr Wright and unanimously **RESOLVED 26/058** that the year-to-date cashbook dated 27/08/2026 be approved as a true and correct record.

Bank Reconciliation – it was proposed by Cllr Wright , seconded by Cllr Crowe and unanimously RESOLVED 26/059

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that the year-to-date bank reconciliation and bank statements dated 27/08/2026 that were provided to the meeting, reviewed and accepted, were signed by Cllr Wright.

Payments for approval:-

Proposed by Cllr Wright, seconded by Cllr Crowe and unanimously **RESOLVED 26/060** to accept the list below of income received and payments made or due to be made since the last meeting for approval.

Income received since the last meeting

31/07/2026	Bank Interest	£7.22	Bank Interest for July
31/08/2026	Bank Interest	£6.14	Bank Interest for August
03/09/2026	Cheshire West and Chester Council	£395.31	Ward Members Grant

Payments made since the last meeting - for noting

Date	Payable to	Net Amount	VAT	Gross Amount	Comment
13/07/2026	Amazon	£20.82	£4.17	£24.99	Water Storage Containers
03/06/2026	Information Commission	£47.00	£0.00	£47.00	Data Protection Subscription
18/08/2026	University Of Chester Printing	£77.50	£0.00	£77.50	Printing of residents survey
01/07/2026	Wealth Management	£10.00	£2.00	£12.00	Payroll Services for July
01/09/2026	Wealth Management	£10.00	£2.00	£12.00	Payroll Services for August
03/09/2026	Post Office Counter	£19.80	£0.00	£19.80	Stamps
25/08/2026	Clerk's Salary	£358.24	£0.00	£358.24	Payroll for Tax Period 5
28/08/2026	HMRC	£94.20	£0.00	£94.20	PAYE Payment for Clerk

Payments not yet made - for approval

Payable to	Net Amount	VAT	Gross Amount	Comment
Clerk's Expenses	£165.05	£6.42	£171.47	Clerk's Expenses
Alvanley Agricultural Services	£420.00	£84.00	£504.00	Refurbishment of Fingerpost
Wealth Management	£10.00	£2.00	£12.00	Payroll Services for September
Clerk's Salary	£428.82	£0.00	£428.82	Payroll for Tax Period 6
HMRC	£125.05	£0.00	£125.05	PAYE Payment for Clerk

ENVIRONMENT

Dog Fouling – it was reported that following the last meeting the concerns about dog fouling had been reported to CWAC who had put up "Clean up after your Dog" signs around the area. However, Councillors were still concerned that these signs were not easily visible, and it was therefore proposed that the local farmers be contacted and sought permission for the Parish Council to install 'Clean it up' notices that could be visible when entering and exiting farmland. Cllr Gilbert was concerned dog walkers were not clearing up dog faeces on footpaths across farmer land.

It was confirmed that funding had been sought from Cllr H Deynem's Ward Members monies for this project. It was proposed by Cllr Gilbert, seconded by Cllr Wright and unanimously **RESOLVED 26/061** to the Clean up after your dog signs for installing on the Public Rights of Way in Alvanley.

Local Hedges – it was reported that the Parish Council had received the following complaints in relation to overgrown hedges and agreed to send letters.

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3 Ardern Lea – report to Cheshire West and Chester Council and Cllr Wright proposed that we also write to the resident to explain that this has now been escalated this was seconded by Cllr Gilbert.
1 Ardern Lea – send letter to resident.

Cllr Gilbert confirmed that Enviro Tree Service will be attending Alvanley to Crown lift the trees on the Primrose Lane Green on Tuesday is being done on Tuesday 15th September.

Daffodils – the Clerk sought confirmation if the Parish Council wished to plant daffodils along the verges in the area for the spring. Cllr Gilbert confirmed he would prefer a mixture of native wild daffodils Narcissus pseudonarcissus. It was confirmed that funding had been sought from Cllr H Deynem's Ward Members monies for this project.

It was proposed by Cllr Gilbert, seconded by Cllr Crowe and unanimously **RESOLVED 26/062** to purchase daffodil bulbs for verges of Alvanley.

Commonside Landfill – already discussed in public session. Cllr Crowe suggested that at the drop-in session that a copy of the letter from Cheshire West and Chester Council should be available.

HIGHWAYS MATTERS

It was noted that since the last meeting the Parish Council had written to the Cricket Club kindly asking them to ask their users to refrain from parking on the verge opposite the club. It was noted that an A-board has been noted to have been deployed during a recent Cricket Match and the Parish Council had written to thank the Club for doing this.

PARISH COUNCIL MATTERS

Policies for Review

Dignity Policy, the policy went to the vote, three in favour, one abstained it was therefore **RESOLVED 26/063** that this policy be adopted.

Health and Safety Policy – proposed by Cllr Gilbert, seconded by Cllr Wright and unanimously **RESOLVED 26/064** that this policy be adopted.

Publication Scheme – proposed by Cllr Wright and seconded by Cllr Gilbert and it was **RESOLVED 26/065** that this policy be adopted.

Staffing

Local Council Pay Rise for 2026-27 - It was reported that NALC has advised that the LGA has notified that they have come to an agreement on the new pay scales for 2026-27 to be implemented from 1 April 2026. Employers are encouraged to implement this pay award as swiftly as possible. It was therefore proposed by Cllr Hughes seconded by Cllr Wright and unanimously **RESOLVED 26/066** to the agreed new pay scales for 2026-27 and this be backdated to 1st April 2026.

Mileage Rates following the government's recent mileage rate update, it was therefore proposed by Cllr Gilbert seconded by Cllr Wright and unanimously **RESOLVED 26/067** to increase the mileage rate of staff by 10p per mile and this should be back-dated to April 2026.

Correspondence Address - following the recent information from NALC it was proposed by Cllr Gilbert seconded by Cllr Wright and unanimously **RESOLVED 26/068** for the clerk to explore setting up of a PO Box Address for the Clerk if the costs can be shared between all Parish Council's she works with.

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Strategic Plan – the Strategic Plan for 2026-27 was reviewed and the updated actioned noted. It was therefore proposed by Cllr Crowe seconded by Cllr Wright and unanimously **RESOLVED 26/069** to adopt the updated Strategic Plan.

Crime and Disorder Update – a written report was circulated of the Crime and Disorder update from the Local Constabulary, this was noted.

Facebook site – the Parish Council were asked to consider if they wished to create a facebook site. Cllr Gilbert suggested that any news that was included on the website, could be linked to the website.
ACTION: The Clerk undertook to explore this with the website provider.

Community Litter Picking Event- it was reported that a Community Litter Picking event had been scheduled for Sunday 27th September at 10.00am.

Local Council Award Scheme – it was reported by the Clerk that subject to the completion of the Resident Survey and the publishing of the results the Parish Council should be in a position to apply for the Bronze Local Council Award Scheme.

Residents Survey – it was reported that the Residents Survey had now been printing and distributed, 16 responses have been received so far, residents had been asked to return their response to Alvanley Village Hall by 30th September, the Clerk then undertook to collate the responses and issue a report at the 21st October 2026 meeting.

Co-option – one application had been received since the last meeting and this will be brought to the next meeting once clarification has been sought from the Monitoring Officer.

Training – no training needs were raised at this meeting.

Items for inclusion on the agenda for the next meeting:-
Poppies
Put the statues up by Sunday 18th October

Cllr Crowe raised comments about recent work being carried out by Openreach to install fibre to the homes, and damaged branches of mature trees and she raised objections with regards to the recent letter sent to Openreach. Cllr Gilbert clarified the position after speaking directly to Openreach and clarified that Openreach had confirmed that the works were poor and unsatisfactory.

NEXT MEETING
The next meeting of the Parish Council will take place on Wednesday 21st October 2026 at Alvanley Village Hall at 19.00hrs.
It was agreed that the December meeting would be scheduled for 2nd December 2026 at 7.00pm.

Signed:..... [redacted] ..... Dated:..... 21st Oct 2026 .....

The meeting closed at 20.06

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[redacted]