

ALVANLEY PARISH COUNCIL

Minutes of the Alvanley Parish Council Meeting held on
Wednesday 14th January 2026 at 19.00 hours at Alvanley Village Hall

PRESENT

Present: Cllrs: Mrs B Crowe Mrs H Lodge
Mrs J Hughes (Chairman) Mr D Gilbert (Vice-Chairman)
Mrs A Mahoney
Mr D Bowker (Clerk)

Cllr Gilbert chaired the meeting.

- 1 **To welcome Parish Councillors and members of the public to the Meeting**
Duly carried out.
- 2 **Receive apologies for absence.**
All present
- 3 **Declaration of Interests**
All councillors as per Notification of Interests
Cllr Hughes – Item 7c – Flooding on Frodsham Road
- 4 **Issues to be raised by the Public.**
No members of the public were present.
- 5 **Minutes of the Parish Council Meeting – Thursday 11th December 2025**
It was proposed by Cllr Hughes, seconded by Cllr Lodge, and agreed by ALL eligible to vote that the minutes be accepted.
- 6 **Items for resolution**
 - a) **Clerk Vacancy**
A vacancy notice has been advertised with a closing date of the 23rd January. Interest has been shown but no formal application(s) has yet been received. The existing Parish Clerk kindly agreed to stay in post until either a replacement Clerk was in post or hand over on 31st March 2026, whichever came first.
ACTION :- CLLR MAHONEY
 - b) **Christmas Illuminations**
It was noted that on the 12th December Northwich Town Council were advised that the lights were not working and needed some maintenance. This was the second occasion that the lights had not worked.
Cllr Gilbert, in agreement with others advised that the lights had not been operational for much of the Christmas period.
 - c) **Armorial Crest competition/Logo**
All entrants have now received a certificate to note their involvement in the competition. We are still awaiting details from the winner of the competition in order that the prize money can be forwarded.
ACTION :- CLLR HUGHES
 - d) **Cheshire Railings Ownership**
The Parish Council have been advised in an E-Mail dated the 8th January 2026, by CWaC that the Cheshire Railings at the junction of Back Lane/Commonside and Frodsham Road were the property and responsibility of CWaC.
With the above information the Parish Council have advised CWaC that there was an RTC on the 30th November which would require some of the railings to be replaced.
The Parish Council have also asked CWaC to confirm the ownership of the Cheshire Railings at Yarranghall Green and the junction of Commonside/New Pale Road and Manley Road.
ACTION :- CLERK

e) **Internal Audit**

It was proposed by Cllr Hughes , seconded by Cllr Lodge and agreed by ALL eligible to vote that the Clerk should approach JDH Business Services for a quotation to carry out the Internal Audit at the end of March 2026

ACTION :- CLERK

f) **Parish Council representation – External Meetings**

Cllr Hughes asked that it should be formalised who and how many people should attend the following meetings organised by outside bodies.

CWaC Connections Chair and Vice Chair +1

ChALC AGM and Sandstone Ward meetings Chair and Vice Chair

Gowy Beat area meeting Chair +1

All other meetings to be decided as and when advertised.

7 **Matters arising from last meeting: (Update)**

a) **Website**

The Interactive website is progressing and should be operational from April onwards.

ACTION :- CLLR MAHONEY

b) **Commonside Insurance Claim – Fencing**

Following the information received from CWaC that the damaged railings were in their ownership the Parish Council will cancel the claim it was going to make.

ACTION :- CLERK

c) **Flooding – Frodsham Road**

The Parish Council have supported the efforts of two residents who have been in discussion with CWaC about how to resolve this problem but have yet to receive a response to them. E-Mails of the 29th December and the 7th January

The enquiry has been sent to the Lead Local Flood Authority at CWaC

ACTION :- CLERK

d) **Commonside Crossroads**

Following recent RTC's at this junction and other near misses a resident has been advised that work will be undertaken on the carriageway markings in 2026 when the weather is suitable.

The Parish Council acknowledged that this would be an improvement but asked the Clerk to request that the Give Way signs on this junction be changed to Stop signs.

ACTION :- CLERK

e) **Fingerpost – Helsby/Frodsham road junction**

The Parish Council have been advised in an E-Mail from CWaC dated the 6th January that the damage to the fingerpost is beyond repair and would not be replaced.

It was agreed that the Parish Council would contact a local source and ask if the fingerpost could be stored while they investigated the matter further.

The Clerk was asked to contact CWaC and request that the fingerpost itself and the post that is still in the ground should be left in-situ for a further brief period so that discussion could take place about its storage and possible repair.

ACTION :- CLERK/HUGHES

8 **Reports on meetings attended by Councillors.**

Cllr. Gilbert/Mahony/Crowe

A meeting was organised by CWaC to advise the current position regarding the land on Commonside which is possibly contaminated.

The Councillors noted that further investigation work was still being done but they were concerned that should the results show there is contamination then CWaC do not have the money, at this time, to carry out reparation work.



PCSO – Cllr Crowe attended the recent surgery, held in Helsby Library, organised by PCSO Neil Flannagan where she asked him if he could attend our parish council meetings. The PCSO marked the dates and would endeavour to attend.

9 Accounts

Microsoft software

It was proposed by Cllr Hughes, seconded by Cllr Gilbert and agreed by ALL eligible vote that the sum of £84.99 should be paid to Mr Bowker to cover the cost.

ACTION :- CLERK

Lighting Transformer

It was proposed by Cllr Hughes, seconded by Cllr Gilbert and agreed by ALL eligible vote that the sum of £120.00 should be paid to Northwich Town Council

ACTION :- CLERK.

Christmas Lighting Switch on

It was proposed by Cllr Hughes, seconded by Cllr Gilbert and agreed by ALL eligible vote that the sum of £456.00 should be paid to Northwich Town Council to cover the site attendance, light check and set timers.

As the lights had not been working over the Christmas period the second part of Invoice 9049 will be held whilst further discussion takes place.

ACTION :- CLERK

10 Planning Applications

24/02121/FUL The Cedars, Towers Lane

Awaiting Decision

25/04037/PDQ Land at Commons side farm

The Clerk was asked to obtain further information about a Planning Application with a suffix of PDQ in order that further discussion could take place via E-mail before comments needed to be forwarded by the 28th January.

11 Items introduced by Parish Councillors/Clerk (Not for resolution)

A survey called Thinking Ahead has been circulated to councillors and it was agreed that Cllrs Hughes and Gilbert would respond to it on behalf of the Parish Council.

ACTION :- CLLRS GILBERT/HUGHES

Cllrs Gilbert and Crowe will respond to the Cheshire Day celebration.

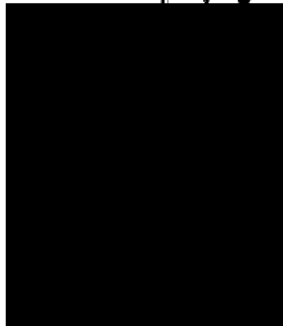
ACTION :- CLLRS CROWE/GILBERT

12 Agenda Item for the next Meeting

No items raised

13 Date of the next meeting – Wednesday 4th March 2026 at the Village Hall at 19.00

Signed.



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Dated:

4th March 2026